

INSCAPE TOURS: TERMS AND CONDITIONS

HOW TO BOOK To secure a booking, please send the required deposit (listed with each tour description) to the INSCAPE office using the booking form provided. Final payments are due eight weeks prior to each tour.

PRICE INSCAPE offers different prices for members and non-members, as shown next to each tour.

IN THE UK: The price is per person sharing a double room and includes private coach for excursions, public transport as specified, accommodation with private facilities, all breakfasts, tuition, all entrance fees, study packs, gratuities and VAT. Each tour description states how many evening meals are included: house wine is always included with group dinners except where specifically excluded. Not included are lunches unless otherwise stated, drinks other than those included with dinner, or holiday insurance. **If you prefer to make your own accommodation arrangements, INSCAPE will gladly provide separate quotations excluding or upgrading accommodation on any tour. The US tours in this programme have been costed at One Pound Sterling = 1.25 Dollars**

INSURANCE is advisable on UK tours, to protect you in the event that you have to cancel your booking, or that you are unable to continue your participation or that you sustain loss of or damage to your belongings during the tour. Higos Insurance Services Ltd, Tel: 0845 450 4286, will be able to advise you as to the most suitable insurance policy for your requirements. We advise obtaining travel insurance as soon as you pay your deposit. We will ask you for your insurance details when we request your final payment, eight weeks before departure.

LIMIT OF LIABILITY INSCAPE accepts full responsibility for the correct description of services offered in this programme and for supplying those services to a reasonable standard. These responsibilities are limited by international conventions governing carriage by air and sea, and are excluded entirely for loss or damage caused by war, terrorist activities, riots, strikes, natural disasters or other force majeure causes. Loss caused by sickness, theft and loss of baggage can be mitigated through your insurance, subject to the terms and conditions of the policy and the standard terms of the claims procedure being met.

ALTERATIONS AND CANCELLATIONS BY US: While every care is taken to ensure that the programme will be run as advertised, we reserve the right to alter the details of any study tour (travel times, hotels, itineraries, tutor) should unforeseen circumstances make this necessary; we will always endeavour to make the substitution of equal value and will not issue any refunds. We also reserve the right to cancel any tour which has fewer than ten bookings, though we will endeavour to run tours on low numbers whenever possible. If a tour is cancelled because of low numbers, you will be informed as soon as possible and will receive a full refund. If a tour is cancelled because of war, terrorist activities, riots, strikes, natural disasters or force majeure causes, we will make such refunds as are possible after moneys committed in advance of the tour have been taken into account.

BY YOU: THE DEPOSIT IS NON-REFUNDABLE. The following refund schedule applies to the full amount due:
PRIOR TO FINAL PAYMENT DATE (8 WEEKS PRIOR TO DEPARTURE): DEPOSIT ONLY WILL BE CHARGED
FINAL PAYMENT DATE TO 35 DAYS BEFORE TOUR DATE: 60% WILL BE CHARGED
14 TO 34 DAYS BEFORE TOUR DATE: 75% WILL BE CHARGED
1 TO 13 DAYS BEFORE TOUR DATE: 100% WILL BE CHARGED

CAVEAT INSCAPE reserves the right to refuse admission and/or participation on any study day or tour, to any person who, in the opinion of any INSCAPE representative, is likely to cause undue distress to other participants or to the tour leader or to impede the tour itinerary. This right extends to terminating the participation of any such person in any study day or tour without giving compensation.

PHYSICAL/MEDICAL CONDITIONS Please inform us **WHEN YOU BOOK** of the full extent and nature of any physical/medical conditions from which you may suffer or which may affect your full participation or the tour's timetable. In addition, you may incur charges to reflect increases in our costs due to provision of additional support services. If, in our view, a tour is deemed inappropriate for you in light of physical conditions of which you have not made us aware, we reserve the right to deny your admission to the study tour before it begins, as it begins, or at any point thereafter **without refunds or other forms of compensation.**